

## 1 Making Performance Appraisals Work

16th April - London  7th May - Manchester   
3rd June - Birmingham  19th July - York

## 2 Supervision - Compliance

19th March - London  9th April - Birmingham  13th May - Manchester   
1st June - York  23rd July - Birmingham  19th August - London

## 3 Supervision - Practice

26th March - London  30th April - Birmingham  21st May - Manchester   
25th June - York  30th July - Birmingham  1st September - London

## 4 Maximise Claimable Work

14th April - Manchester  10th May - Birmingham   
8th June - London  14th June - York

## 5 Effective Administrator 2010

24th March - Birmingham  11th May - Manchester  16th June - London   
15th July - York  8th September - Cardiff  16th September - London

## 6 Eligibility - Getting it right, proving it's right

21st April - London  26th April - Manchester   
21st June - York  6th July - Birmingham

## 7 Audit Proof 2010 - the next steps

28th April - Manchester  25th May - York   
10th June - Birmingham  22nd July - London

## 8 Making Debt Work 2010

6th May - London  26th May - Birmingham  29th June - York   
2nd July - Manchester  23rd September - Birmingham  30th September - London

## 9 Making Welfare Benefits Work 2010

20th April - Cardiff  19th May - London  18th June - Birmingham   
8th July - York  28th July - London  13th August - Manchester

## 10 Making Housing Work 2010

22nd April - Manchester  20th May - York   
1st July - Birmingham  5th August - London

## 11 Making Immigration Work 2010

30th June - London  13th July - Birmingham

## 12 Costing Advice Services

23rd April - London

Please complete 1 booking form per person. Photocopied forms are acceptable. **Please write clearly**

Delegate name \_\_\_\_\_

Organisation \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Please provide us with telephone and email contact details. We will only use this to contact you about training.

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Address for invoicing if different from above \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

If you have any special needs ensure that you book at least 21 days before the course and we will do our best to accommodate them. Please let us know what they are.

A sandwich lunch with vegetarian options will be provided. Please let us know if you have any particular dietary requirements.

Voluntary sector £152.75 inc VAT

Private Practice & Local Authorities £223.25 inc VAT

I am booking \_\_\_\_\_ course/s at £ \_\_\_\_\_ inc VAT

Order number \_\_\_\_\_ We will invoice you with your booking

Return both sides of your booking form to:

**CLS Support Training**, The Advice Services Alliance  
6th Floor, 63 St Mary Axe, London EC3A 8AA

or by fax to: 020 7398 1471

or email: [training@asauk.org.uk](mailto:training@asauk.org.uk)

**community legal service**  
*Support*

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