



Independent
Quality Assessment
of Legal Services

Join an Independent Employment Peer Reviewer to discuss Quality Improvement...

The improving quality employment workshop will provide a great opportunity to:

- Promote and share good practice through the findings of Peer Review
- Enable delegates to gain an understanding of the issues affecting quality
- Assist delegates by helping them to understand how they can improve the quality of their work
- Learn from the Independent Peer Reviewer who will lead the workshop

Who should attend?

We are proposing to deliver workshops covering issues faced by both newly qualified and senior members of the profession with supervisory responsibilities.

Dates and venues:

Date	Location	Session 1	Session 2
22nd October 2008	London *	10pm until 1pm	2pm until 5pm

* Institute of Advanced Legal Studies (IALS)
The Council Chamber
Charles Clore House
17 Russell Square
London
WC1B 5DR

Cost:

£70 per session, which is inclusive of VAT

Attendance of this course will accrue 3 hrs CPD points

Bookings:

Please complete the booking form below and return it to grazia.trivedi@legalservices.gov.uk to book your place on the workshop.



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Booking your place on the Workshop

First Name:	
Surname	
Organisation	
Postal Address	
DX Address:	
Category of Law	Employment
Telephone	
Email	
<u>Please indicate below which workshop you would like to attend:</u>	
Preferred session	
Level of experience / Position within the organization	

Please return your completed booking form together with a cheque made out to Legal Services Commission by post to:

Grazia Trivedi,
Legal Services Commission
3rd floor
85 Gray's Inn Road
London
WC1X 8TX / DX 328 London

For further enquiries please contact Grazia at the e-mail address below or call on 020-7759 0346

**NB. We are moving offices on 20th September 2008. Any correspondence sent after 18th September 2008 should go to the following address:
Grazia Trivedi, QED, 4th Floor, Legal Services Commission, 4 Abbey Orchard Street, London, SW1P 2BS, DX 328 London, telephone number: 0207 783 7420.**

Please note that places on the workshops will be allocated on a first come first serve basis.

No refunds will be available for cancellations made less than three weeks prior to each workshop. We will accept cancellations in writing, (please see postal address above) or via e-mail to grazia.trivedi@legalservices.gov.uk

The venue is fully accessible, however please contact us if you require any adjustments to be made. A map is attached for your convenience.

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The Council Chamber
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Main switchboard number is 020 7862 5800

