

LawWorks Individuals Casework

Application form received along with up to 50 sides of photocopied supporting documents. Referral from advice agency (eg. CAB) or form printed from LawWorks' website (www.lawworks.org.uk)

People we cannot assist:

- those who are eligible for legal aid
- those who can afford to pay legal fees*
- applicants based abroad

*LawWorks asks for financial information in relation to the applicant's assets and income. LawWorks applies a high level of discretion to this and applications are assessed on a case-by-case basis.

Legal issues we cannot assist with:

- Family
- Crime
- Immigration
- Judicial Review
- Personal Injury
- Professional negligence actions against a solicitor

Reject:
Refer applicant elsewhere if possible

Is application suitable for LawWorks?

Review:
Application form and documents sent to a senior solicitor (at least 6 years qualified) for review. This lawyer decides whether or not the matter is suitable for pro bono work.

Is matter suitable for pro bono work?

Review sheet sent to firm with correct expertise (and geography where necessary for matter)

Case rejected by firm:
review sheet sent to another firm for consideration

Do firm accept the case (no obligation)?

Case accepted:
LawWorks inform client and arrange first contact with firm. Matter proceeds as with any fee paying client of the firm (conflict check, engagement letter etc.)

LawWorks also send short end of matter report to accepting lawyer and appreciate if this could be completed and returned, after matter has concluded.

What if case is still unplaced after being sent to several firms for consideration, on a one-to-one basis?

Pro Bono Opportunities Report:
If a case continues to be unplaced after several attempts with individual firms, the matter will be put in the next monthly Individuals Pro Bono Opportunities (IPBO) Report.

This IPBO report is sent out via email to all member participating firms and in-house teams. Cases are placed on a first-come first-served basis.

The name and contact details of the advising contact lawyer must be provided before a matter can be accepted by LawWorks. LawWorks will advise an interested lawyer whether they have been successful in securing a pro bono case as soon as possible after their definite interest has been registered.