

SUBJECT SPECIFIC CONTRACT TRAINING - MAKING IMMIGRATION WORK

SRA CPD Intermediate/Advanced level (3 CPD hours)

Please note: although this course is aimed at NfP organisations providing Legal Help in the Immigration/Asylum category, the content would also be applicable to private practice solicitors performing casework in the same category and at the same level of service

Introduction and purpose:

- This intensive new course is aimed at anyone who performs or has an interest in casework in the Immigration/Asylum category, at the Legal Help and Controlled Legal Representation (CLR) levels of service
- By looking at ways of dealing with typical case types within the category, this course will drill down into the do's and don'ts of doing Immigration Legal Help & CLR
- It will cover key Unified Contract rules and examine how Immigration contractors can comply effectively so as to maximise performance whilst minimising the risk of problems at assessment audit and peer review
- It will expose typical problems areas in Contracting in Immigration, suggesting both solutions and ways of avoiding similar problems in the future
- **ADVANCE WARNING:** participants should have a working knowledge of Immigration /Asylum and a reasonable grasp of the implications of the Graduated Fee regime, particularly in relation to average case costs. Note: some participants may find discussions on how you should deal with particular case-types challenging - be prepared to contribute and come with an open mind
- The course is 3-hours long (1.30pm to 4.30pm) and will be crammed with information good ideas and handouts and will include a short (working) tea-break

Areas considered on the course include:

- The Immigration Category of Law Specific Provisions: how they work and how to comply and get the most out of them
- Graduated Fees, including boundaries between stages, additional payments and NMS; what work is paid at hourly rates?; costs & disbursement limits;
- Specific issues around eligibility and evidence of means in Immigration/Asylum matters;
- Lots of suggestions and ideas, including discussion on ways of managing different types of cases and client throughput;
- Sources of further guidance and support.

Learning outcomes:

Participants will leave with an improved working knowledge of the Unified Contract (Civil) requirements in the Immigration/Asylum category and with ideas on how to maximise performance whilst improving their compliance generally. Participants will have the knowledge to be able to apply the rules effectively and efficiently to their casework practice on a day-to-day basis and avoid the common pitfalls. The course will also assist participants in identifying their further training, development and/or support needs.